



## Scheduling an Elluminate *Live!* Session in the Elluminate Bridge for ANGEL Learning Management Suite Quick Reference Guide

For users of ANGEL Learning Management Suite, Elluminate Bridge for ANGEL LMS enables you to easily and seamlessly integrate live, synchronous distance learning and collaboration into your coursework for a greater variety of teaching approaches and more effective learning.

Elluminate Bridge for ANGEL LMS Learning provides:

- Session creation by instructors and course assistants
- Ability to display list and modify scheduled sessions
- Single sign-on launch of sessions from within ANGEL

### Schedule a Session

1. Log into **ANGEL**.
2. Find the course to which you wish to add an Elluminate session.

Courses	
Find a Course	
<input type="checkbox"/> Advanced Physics	[Delete] Role: Instructor
<input type="checkbox"/> Introduction to Chemistry	[Delete] Role: Instructor

3. Locate the Elluminate *Live!* nugget. The nugget can be added to any of the tabs by your administrator, however by default you will find it under the **Communicate** tab. Click on **Communicate**.
4. Click the pencil button to enter the Session Editor.

Session Name	Moderator	Start Date	End Date
ADVANCED PHYSICS	admin	1/5/2009 6:00:00 AM	1/5/2009 9:00:00 AM

5. Click on **Add Session**

Elluminate Live! Sessions  
[Add Session](#)

6. Complete the **Session** fields.

- Enter a **Session Name**
- Enter the **Start/End Date and Time**
- Choose a **Repeat Session** option – Never, Daily, Week Days, Weekly
- Select **Save To Calendar** to add the session the ANGEL course calendar.

Elluminate Live! Session Editor  
Session Settings

Session Settings

Session Access Moderators & Participants Session Attributes

**Session**

\* Session Name: Introduction to Quantum Mechanics Maximum 64 characters

\* Start Date: 01/07/2009 Time: 01:00 PM

\* End Date: 01/07/2009 Time: 02:00 PM

Repeat Session:

Save To Calendar

Create Cancel

7. Click on **Session Access (Optional)**.

- Select an **Early Session Access Time** – 0 minutes up to 60

## 8. Select Moderators & Participants

- Select **Restrict Participants** if you would like to limit access to the session to a subset of students enrolled in the course. From the **Available Participant** window select the desired student(s) and then click the arrow to move them to the Moderator or Participant window.
- Select **All Moderators** to assign the moderator role to all participants.

## 9. Select Session Attributes

- From **Recording Mode** choose Manual, Automatic, or Disabled.
- From **Maximum Simultaneous Talkers**, choose up to 6 talkers.
- Select **Supervised** if you want the Moderator to see all chat messages including private messages between participants.

- Select **All Permissions** if you want participants to have all of the Elluminate *Live!* permissions upon entering the session.
- Select **Raise Hand on Entry** if you want the Moderator to be notified by the raise hand indicator each time a new participant enters the session.

## 10. Click **Create**

## 11. If desired send an email invitation to Moderators and Participants.

## 12. Click **Exit Session Editor** to return to the Communicate tab. The Elluminate session has now been added to the course.

Exit Session Editor